

TOWN MEETING

615 East Main Street
Thurmont, Maryland

7:00 P.M

OCTOBER 25, 2016

- 1. PLEDGE OF ALLEGIANCE**
- 2. CLOSED SESSION STATEMENT FOR 10/18/16**
- 3. APPROVAL OF 10/18/16 TOWN MEETING MINUTES**
- 4. DISCUSSION / DECISION – BID APPROVAL- WWTP GARAGE ADDITION**
- 5. TPD – MONTHLY REPORT – CHIEF EYLER**
- 6. TPD DEPARTMENTAL AWARDS**
- 7. THURMONT LIONS CLUB – POLICE OFFICER OF THE YEAR AWARD**
- 8. THURMONT LIONS CLUB – MELVIN JONES AWARD**
- 9. COMMISSIONERS' COMMENTS**
 - a. Commissioner Buehrer**
 - b. Commissioner Hooper**
 - c. Commissioner Hamrick**
 - d. Commissioner Burns**
 - e. Mayor Kinnaird**
 - f. Jim Humerick**
- 10. PUBLIC COMMENTS**

UPCOMING MEETINGS/EVENTS:

10/27 & 28TH – SPECIAL ACTIVITIES HALLOWEEN DECORATING CONTEST JUDGING

10/27/16 – PLANNING & ZONING COMMISSION MEETING

10/29/16 – HALLOWEEN IN THE PARK EVENT (DECORATING CONTEST WINNERS ANNOUNCED)

11/12/16 – YARD WASTE DROP OFF

11/12/16 – MUNICIPAL GOVERNMENT WORKS MONTH OPEN HOUSE

11/--/16 – PLANNING & ZONING COMMISSION MEETING (TBD)

11/29/16 – TOWN MEETING – THURMONT THINK PINK PRESENTATION

Minutes from October 25, 2016 Town Meeting

A Town Meeting of the Thurmont Board of Commissioners was held on Tuesday, October 25, 2016 at 7:00 p.m. The following were present: Mayor Kinnaird; Commissioners Buehrer, Hooper, Hamrick and Burns; CAO, Jim Humerick; Sr. Administrative Assistant, Becky Long; TPD Chief Gregory Eyler, Lt. Allen Droneburg, Cpl. Dave Armstrong, Cpl. Kyle Minnick, Cpl. Vince Testa, Ofc. Brian Donovan, Ofc. Jody Maybush, Ofc. Nicole Fair, Ofc. J. L. Morales, Ofc. Tim Duhan, Ofc. J. Donovan, Det. Jody Maybush; Samantha Hogan (FNP), Jonathan Hamrick, Beth Hoke, Brianna Maybush, Laura Minnick, Mary Minnick, Kenneth Simmers, Joann Miller, Nancy Dutterer, Joan Young, Nancy Echard, Lisa Riffle, Sharon Morgan, Susan Favorite, Paul Cannada, James Wilkins, Viktor Kraenbring, Richard Lee, Bradly D Condon, Ethan Condon, Larry Clabaugh, Sue E. Clabaugh, Kim Valentine, Taylor Cannon, Alban Little, Ronald Ellis, Debra Ellis, Russ Delauter, Mary Jane Lenhart, Kim Delauter, Kaye Wilgus, Tina Delauter, Sam Delauter, Keith Delauter, Marlene Delauter, Vick Jagow, Kim Anselmo, Mike Lenhart and Bob Johnson.

Chief Eyler led the Pledge of Allegiance.

Closed Session Statement for 10/18/16

Mayor Kinnaird read the closed session statement from the meeting on October 18, 2016.

Approval of 1018/16 Town Meeting Minutes

Motion – Commissioner Hooper said “motion to approve.” Commissioner Hamrick seconded the motion. Vote – 5-0-0, motion carried.

Thurmont Lions Club – Police Officer of the Year Award

Mr. Johnson stated that the Thurmont Lions Club is very active in the community and one of the things they do each year is try to recognize individuals who provide exemplary service, be it community service, teacher of the year, volunteer of the year or awards of that nature. Tonight we are going to present the award for Police Officer of the Year for the Town of Thurmont, I turn this over to Jonathan Hamrick who is chairman of the committee that made the selection.

Mr. Hamrick said thank you to the Mayor, Commissioners and Staff at the Thurmont Town Offices for providing us venue and opportunity for this important award presentation. I would additionally like to thank Chief Eyler, Lt. Droneburg and the members of the Thurmont Police Dept. for their outstanding service to the community and a special thanks to John Brown of Browns Jewelers for providing the engraving services for the awards service plaque. It's now news to anyone that across our nation right now, the climate between our police departments and our public is strained, but it is imperative that we recognize and understand that the vital role of our law enforcement officers across the nation and the service involve a big play in our communities and honor those officers that rise to a high level of performance. Accordingly the Thurmont Police Department has set forth a candidate for Police Officer of the Year and it is my honor to announce the nominee. Mr. Hamrick read a letter from Lt. Allen Droneburg announcing Officer 1st Class Timothy Duhan as Officer of the Year. Mr. Hamrick displayed the Lions Club plaque that shows Ofc. Duhan as the 2016 recipient and then presented Ofc. Duhan with a certificate of recognition and gift. There were applaus and photos were taken and Ofc. Duhan thanked everyone.

Mayor Kinnaird thanked the Lions Club for recognizing one of our officers as Officer of the Year. I think it's a great honor that our officers are recognized for the great job they do for our community.

Thurmont Lions Club – Melvin Jones Award

Mr. Johnson stated that the Lions Clubs International is the world's largest volunteer service organization. We currently have approx. 1.4 million members across 200 countries and entities in the world. The primary function of Lions is to provide services in the area of blindness prevention, youth education development, assistance to disabled and disaster relief. This is accomplished to a large degree at the international level through an organization known as the Lions Club International Foundation or LCIF and is funded almost exclusively by donations from Lions across the world. When donations to LCIF accrue to a certain level from individual Lions Clubs those clubs are allowed to present an award known as the Melvin Jones Fellowship. Melvin Jones was the founder of Lions and this is our 100th Anniversary. Tonight I am honored to participate in the presentation of two Melvin Jones Fellowships, these are one of the highest recognitions that the Lions provide. At this time I would like Nancy and Joann to come forward. Joan and Nancy recited a list of attributes of the recipients of the award and asked Russ Delauter and Tootie (Mary Jane) Lenhart to come forward to accept their awards. (There were applause while the awards were handed to the recipients and photos were taken. Ms. Lenhart thanked everyone.

Mayor Kinnaird said again I want to thank the Lions Club for honoring two of our most active citizens. I know that a lot of people appreciate everything that Russ and Tootie do for our community, it's well deserved. Commissioner Burns said I want to say it is sustained involvement in the community, we're not talking a couple of years, they have impacted lives of so many people. It is absolutely what we all should strive to be and we will never live up to their legacy. It is truly amazing, we're blessed to have you in the community and everyone that you've touched has a legacy and family that will remember you guys forever. And I appreciate everything you've done, it's fantastic. (The meeting was suspended briefly for everyone to congratulate Russ and Tootie.) The Mayor said we appreciate all that the Lions Club for all they do for our community and especially appreciate the fact that they take the time to recognize deserving residents and our police department for their great work.

TPD Departmental Awards

Chief Eyler said tonight I'd like to recognize what looks like three quarters of our department for their performance and action taken on August 3rd during the pipe bomb incident that blew up on one of our cars. And along with that I'd like to recognize two citizens that gave us valuable information to successfully close that case. But, before I get to that I ask that Cpl. Kyle Minnick come to the front. Cpl. Minnick was promoted to Corporal on October 21st of this year and I'd like to present the certificate of promotion to him. (There were applause and congratulations given to Cpl. Minnick.)

Chief Eyler asked Det. Maybush, Cpl. Minnick, Ofc. Jim Donovan, Ofc. Morales, Ofc. Brian Donovan, Cpl. Testa, Ofc. Bowen, Ofc. Armstrong, and Ofc. Fair to come forward. (Ofc. Bowen was not present.) On August 3rd at approximately 01:12 hours the police responded to the detonation of an improvised explosive device, a pipe bomb. The device had been set off on one of the Thurmont Police Dept. vehicles assigned to Ofc. Duhan, which was parked in front of his residence. The detonation caused damage to the Thurmont PD vehicle, Ofc. Duhan's residence and his personal vehicle. The detonation endangered Ofc. Duhan, his family and the residents of Clarke Avenue. The on duty Thurmont Police

Officers responded to the scene and within hours the investigation included the TPD, Frederick County Fire Marshall's office, Frederick County Sheriff's Dept., Federal Bureau of Alcohol, Tobacco and Firearms and the FBI. As a thirteen man department this is easily the largest, most involved case that they have been involved with. Throughout the investigation each member of the department would be called upon to work extremely long hours in conjunction with members of the assisting agencies, conducting numerous interviews and collecting all types of evidence in an attempt to identify the person responsible for the event. The results of the investigation was the identifying and arresting of the suspect on day three. The arrest led to searches of two residences and a vehicle and the collection of more evidence and the conducting of additional interviews, which led to the additional night of no sleep and continued work from those involved. Every member of the department showed dedication above the normal call of duty during this investigation. They also showed the ability to work together as a cohesive unit alongside members of other county and federal agencies. All members showed a level of professionalism that impressed the assisting agencies and reflects exceptionally well on them as persons, as police officers and as representatives of the Thurmont Police Dept. and the Town of Thurmont. While a large portion of the responsibility to conduct an effective investigation fell on the shoulders of Det. Maybush, no member of this department stepped back or failed to perform in offering assistance. The results was a true demonstration teamwork with a distribution of assignments and responsibilities throughout the department. Acting as a unit the members performed in a manner above normally expected distinguishing themselves among their peers in the Frederick County law enforcement community. The results of their actions was the identifying and arresting of the suspect for this incident like I said in day three. Also, based on the evidence collected post arrest, additional bomb making components, a semi auto assault rifle with extra ammo and clips were found. As such they were nominated as police officers for the commendation award and we have the commendation awards that I hope they wear them proudly on their uniforms. (Chief Eyler handed out the awards and congratulations were given by Lt. Droneburg and the Mayor and Commissioners.)

Mayor Kinnaird said Chief I'd just like to say thank you to your entire department for a job well done.

Chief Eyler asked for Taylor Lee Cannon to come forward. On August 5, 2016 investigators began contacting various businesses and eating establishments within the Thurmont area to show a photograph of the suspect and attempt to gain his identity. Ms. Cannon was contacted at Burger King and advised that she recognized the individual in the photograph as a regular customer. She advised that he purchases the same unique order each time. Investigators were then shown in store video surveillance which showed the suspect ordering the same unique order during the evening of August 4, 2016 and the late morning of August 5, 2016 as well as the vehicle he was operating. During one of these purchases the suspect uses a check debit card, which showed the same last four digits as the purchase of gun powder from the Hunters Den in Waynesboro. The video from Burger King showed the same physical description and attire of the suspect that matched the video surveillance obtained from the Lowes Home Improvement Store in Waynesboro also. Later on the evening of August 5th the suspect was stopped by investigators where a Burger King bag with a receipt of the same unique order and bank check debit card containing the same last four digits were discovered. It was Ms. Cannon's direct attention to detail and assistance that assisted with the identification and arrest of the suspect. The Chief then read the Certificate of Appreciation that he presented to Ms. Cannon.

Mayor Kinnaird said I would like to say thank you to Ms. Cannon on behalf of the Town of Thurmont for your active participation in the investigation.

Chief Eyler asked Mr. Brad Condon to come forward. On August 3, 2016 at 13:30 hours Lt. Droneburg received a call from Mr. Condon. Condon advised that he heard the explosion last night around 00:20 hours, he began walking around inside his home to check on things and within a minute or two he heard a vehicle coming down the street at a high rate of speed. He looked out and described a vehicle as an SUV similar to a Toyota Highlander, even though it was dark he believes the color was silver or tan. The vehicle was traveling east towards Westview. He believes the vehicle made a left onto Westview, which would have cause the vehicle to have traveled towards our police station. This information was later collaborated when the suspect was identified and the vehicle that he was operating was similar to the description provided by Mr. Condon. And with his vigilance and alertness that helped us with the investigation we would also like to give you a certificate. The Chief then read the Certificate of Appreciation that he presented to Mr. Condon.

Mayor Kinnaird said I want to thank Mr. Condon for your assistance with that investigation. Commissioner Burns said what I think is what a lesson, think about that. Crimes don't get solved magically. We had two citizens, alert, knew their surroundings, attention to detail and with their assistance in three days we caught the suspect. So, thank you very much and a lesson to all the young ones that are in the room, if you see something say something, speak up and pay attention.

Discussion/Decision – Bid Approval – WWTP Garage Addition

Jim Humerick said we solicited an RFP to construct an attachment to the existing garage down at the Waste Water Treatment Plant. Mr. Eyler, our Waste Water Superintendent, did a great bit of research on this to determine which way he wanted to go, as far as the construction methods. He decided to go with a pole building type construction that is an 18' x 40' attachment to our existing garage. It is to house the new Jet Vac truck that we just purchased. We have \$38,000 budgeted in our FY17 Capital Budget for this item. Mr. Humerick then went over the bid comparison sheet (see attached). We are recommending that you gentlemen consider approval of the CHA Pole Barns bid tonight. It was the low bidder and we did check the references and as I mentioned in an email to you, this is the same company that did the Playground Specialist warehouse and office building on Apples Church Road and you can see what that building looks like. If you watch it during the construction process, these guys really worked efficiently and effectively to get that constructed. With that being said, we are recommending your consideration for approval for CHA Pole Barns for \$27,950 this evening. Commissioner Burns asked if this included everything, electrical. Mr. Humerick said it does not include electric. We'll contract that with a local electrician to get that finished up. It's very minor, it's just gonna be a small heater, a few lights, some receptacles and an overhead garage door opener. The Commissioner also asked if there was going to be any insulation or plumbing going in. Mr. Humerick stated that the insulation was included and there was no plumbing going in, just the electric. Everything is included in the bid, except the electric. Mayor Kinnaird said it was important to remember that we want to get this job done before the cold weather hits, if possible, because we don't want that truck sitting out and getting frozen, because it has to stay filled with water for emergencies. So, it's critical that we get it inside.

Motion – Commissioner Hamrick said "I make the motion for the construction of the 18 x 40 foot garage at the Waste Water Treatment Plant with the vendor of CHA Pole Barns of Paradise Pennsylvania for a bid amount of \$27,950." Commissioner Buehrer seconded the motion. Vote – 5-0-0, motion carried.

Commissioner Comments

Commissioner Buehrer:

- Was out of town last weekend and appreciates all that his fellow Commissioners did at the "Think Pink" 5K.
- Friday, November 18th from 5 p.m. – 8 p.m. is the Thurmont Art & Wine Stroll featuring many local artist and wineries at many businesses downtown and the Main Street Center.
- November 6th is National Small Business Saturday, which encourages everyone to shop local.
- December 3rd is Christmas in Thurmont and begins at 10 a.m. and goes until 3 p.m. The Thurmont Lions Club Remembrance Tree will be lit at 4:30 and the prize drawings will begin at Hobbs' at 5 p.m. with the tree in Mechanicstown Park being lit immediately afterwards. There will also be carriage rides that day. The Third Annual Festival of Trees at the Main Street Center will be lit on December 3rd and the gingerbread display will be back again this year.

Commissioner Hooper:

- We are coming down to the home stretch for "Think Pink" this year and hopefully our numbers will come in above what we've done in previous years. The 5K was interesting and was fun with a nice turnout. Please go to the various businesses that are involved and help us get some more money for the cancer research project.
- The Halloween Decorating Contest will be judged this Thursday and Friday evening. There will be three prizes, 1st \$75, 2nd \$50 and 3rd \$25 and those winners will be announced at Halloween in the Park on Saturday and also at the next Town Meeting on November 1st.
- Halloween in the Park is Saturday, it is \$2 per person plus a canned food item. This event is to benefit the Food Bank. Parking will be at the lot across from Criswell Chevrolet.

Commissioner Hamrick:

- Planning and Zoning meeting is this Thursday at 7 p.m.
- Trinity UCC Veteran's Day Celebration will be November 6th at 11 a.m. There will be several guest speakers and music to honor our Vets. If you plan on coming and staying for the lunch, please rsvp the church at 301-271-2305.

Commissioner Burns:

- Had a good time running the 5K on Saturday.
- Brought up parking along East Street. Mayor Kinnaird wants to put this on the agenda for some time in December when Chief Eyler and Butch can be at the meeting.

Jim Humerick:

- Thanks to everyone for their support with the 5K, we had 75 participants preregistered and we probably had about 60 or 65 there, we had a few no shows because of the weather. Thanks to John Steiner, Vickie Grinder, John Nickerson, Eric Legg and Coach John Grimm and others.....
- They framed up the footers for the headwall today for the street drain on Moser Road Bridge and that will probably be poured very soon.

- Eyler Road football field #2 is all graded and the topsoil is just about on and hope to get the hydroseed shot this week.
- Work started Monday on the new gazebo at Mechanicstown Square Park.
- The project for street drains on Hammaker Street started yesterday.
- The traffic light project was to start today, but they didn't show up.

Commissioner Burns asked what the paint markings around the sewer line and along Orchard Drive were for. Mr. Humerick said that is going to be an extension of the sewer contract. We had money left over from the contract, so we are having some lining being done, some manholes being replaced. We are just trying to use up all of the money, because the State doesn't like you turning money back in.

Mayor Kinnaird:

- Thanks to everyone who came out for the "Think Pink" 5K Fun Run/Walk on Saturday that ran or helped out with the event.
- We are all wearing our pink shirts and the end of the month is coming up soon, so if you would like to make a donation or buy a pink shirt, ribbon or pinwheel we have them here at our office for sale. All of the money goes to support cancer research in Frederick County.
- Yesterday was Frederick County Business Appreciation visits for Business Appreciation Week. We had some representatives from Frederick County, Kirby Delauter and people from the Frederick County Office of Economic Development and some business owners that traveled around and greeted everyone. They went to businesses and thanked them for being in business in Frederick County and for supporting our economy, for giving our people jobs and making our County the best county in Maryland. They went to Stauffer's Funeral Home, Red Canary Tattoo, Hoffman's Market, Viers Automotive Repair Service, Catoclin Breeze Vineyard, Cousins Ace Hardware, Senior Benefits and the Center of Life. Thanks to those businesses for being in Thurmont, thanks to all the businesses that are in Thurmont, but specifically those businesses for getting a little plaque of appreciation from Frederick County for their investment in our community.
- Trick or Treat will be October 31st from 6 – 7:30 p.m., please be very careful during this time, because kids will be running back and forth across the streets and we know that kids don't always look both ways before they run across the street. Just be very aware and drive slowly and keep your eyes open for everybody.
- 2016 early voting in Frederick County, you can vote at the Thurmont Regional Library at 76 E. Moser Road. It begins Thursday, October 27 through Thursday, November 3rd and that includes Saturday, October 29th and Sunday, October 30th. The voting polls are open from 8 a.m. until 8 p.m. and keep in mind the General Election is on November 8th, so get out and vote.
- Just a few comments about some of the projects going on around Town, I think they're doing a great job. The Eyler Road Park is looking really good, very happy to see the work on the gazebo uptown.

Public Comments

There was no public comments this evening.

Motion - Mayor Kinnaird said "I'll entertain a motion to adjourn." Commissioners Hooper and Buehrer said "so moved." Commissioner Hamrick seconded the motion.

Without further discussion the meeting adjourned at 8:05 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "RC", with a horizontal line extending to the right.

Robin Clem
Recording Secretary

10/25/16 MEETING ATTENDANCE:

JONATHAN HAMRICK

Beth Hoke

Brianna Maybush

OFC. BRIAN DONOVAN

OFC. Jody Maybush

OFC. NICOLE FAIR

CPI Dave Anstingas

LT. ALLEN DRONEBURG

OFC. S.W. Maratus

OFC. TIM DUHAN

CPL Kyle Minnick

OFC. J. DONOVAN

CPL VINCE TESTA

Laura Minnick

TPD

Mary Minnick (MINNICK)

Kenneth Simmers (SIMMERS)

Joann Miller

Nancy Duttever

Joan Young

NANCY ECHARD

Lisa Riffle

Sharon Morgan

Susan Favorite

Paul Cannada (CANNADA)

JAMES WILLIAMS

Viktor Kraenbring (KRAENBRING)

RICHARD LEE

Bradley Condon

Ethan Condon

LARRY CLABAY

Sue E. Clabough

Kim Valente (VALENTINE)

Taylor Camon

Alban Little

Samantha H. FNP

~~Nancy DeLaughter~~

~~RONALD ELLIS~~

~~DEBRA ELLIS~~

~~DEBRA ELLIS~~

Bill Little

RUSS DELAUTER

MARY JANE LENHART

KIM DELAUTER

KAYE WILGUS

TINA DELAUTER

SAM DELAUTER

KEITH DELAUTER

MARLENE DELAUTER

VICK JAGOW

KIM ANSELMO

BID COMPARISONS

18' x 40' attachment to existing garage at Waste Water Treatment Plant. Addition is pole building style framing with 4/12 pitch roof, cement floor, garage door, pedestrian door & windows. Garage is for storage of new Jet/Vac truck.

Vendor	Bid Amount	Comments
CHA Pole Barns Paradise, PA.	\$27,950	Low bidder, excellent references and recommendation from local business who also used this company Recommended Vendor
S & W Construction Fairfield, PA.	\$38,280	

Note: FY17 Capital Budget for this item is \$38,000. Costs for electric service installation are not included in this bid. We will contract an electrician to perform this work separately.