



THURMONT TOWN MEETING
APRIL 24, 2018 AT 7:00 P.M.
THURMONT MUNICIPAL OFFICE
MEETING ROOM

AGENDA TOPICS

- 1. PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF 4/10/18 TOWN MEETING MINUTES**
- 3. DISCUSSION ITEM - REVIEW OF RECONNECTION FEES**
- 4. DISCUSSION ITEM – PLANNING & ZONING FEES**
- 5. FY19 BUDGET WORKSHOP**
- 6. COMMISSIONERS' COMMENTS**
 - a. Commissioner Buehrer**
 - b. Commissioner Hooper**
 - c. Commissioner Hamrick**
 - d. Commissioner Burns**
 - e. Mayor Kinnaird**
 - f. Jim Humerick**
- 7. PUBLIC COMMENTS**
- 8. CLOSED SESSION TO DISCUSS PERSONNEL**

UPCOMING MEETINGS/EVENTS:

- 4/28/18 – THURMONT BUSINESS SHOWCASE – SOMETHING FOR EVERYBODY – 11 – 2P.M.
- 4/28/18 - THURMONT POLICE DEPARTMENT AND WOODSBORO BANK SHRED EVENT– 8 A.M.
- 4/28/18 – THURMONT MAIN STREET MATINEES – “NEW IN TOWN”
- 5/11/18 – THURMONT MAIN STREET SPRING ART & WINE STROLL 5-8 P.M.
- 5/19/18 – GREEN TEAM PLANT SWAP – THURMONT REGIONAL LIBRARY
- 6/2/18 – FARMERS MARKET BEGINS

Minutes from April 24, 2018 Town Meeting

A Town Meeting of the Thurmont Board of Commissioners was held on Tuesday, April 24, 2018 at 7:00 p.m. The following were present: Mayor Kinnaird; Commissioner Hooper, Hamrick, and Burns; CAO, Jim Humerick; Sr. Administrative Assistant, Becky Long; CFO, Linda Joyce; Dick Lee, Viktor Kraenbring, Elliot Jones, and James Wilkins.

Commissioner Hooper led the Pledge of Allegiance.

Approval of 4/10/18 Town Meeting Minutes

Motion – Commissioner Burns said “I motion we approve the minutes as presented for April 10, 2018”. Mayor Kinnaird second. Vote – 2-0-2, Mr. Humerick reminded Commissioner Hamrick that he had been in attendance at the April 10th meeting, so he asked if they could redo the vote. Mayor Kinnaird rescinded his second and said “we have a motion on the floor to adopt the minutes as presented, do we have a second on that motion?” Commissioner Hamrick second. Vote – 3-0-1, motion carried. Commissioner Hooper abstained, he was absent from that meeting.

Discussion Item – Review of Reconnection Fees

Mayor Kinnaird noted that they had talked about reconnection fees two weeks ago and this is exclusive of electric. They reviewed a comparison sheet with fees from other municipalities (see attached). There was discussion of what an average cost would be to go out to cut a meter off and then back on and what the fees should be increased too.

Motion – Commissioner Burns said “I would like Linda to identify, with a little more certainty, exactly how much we think that it would cost. So another words I don’t want to set \$75 and it’s only \$60, because that’s another \$15 more than really we think it costs us. And then based on her assessment we approve her to enact this fine, not to exceed \$75.” Commissioner Hamrick second. Commissioner Burns added “and we’re going to institute this July 1st... the notices go July 1st.” The Mayor noted that it would then take affect October 1st. He also clarified that this will not involve after-hours or Saturday or Sunday work. “Do we want to put an additional amount for after-hours or Saturday or Sunday, because there are people who have their water disconnected on Friday and if they call on Saturday and they want to make the payment to get their water back on, do we want to accommodate that request or do we just tell them they have to wait until Monday?” It was decided that for now not to include after-hours or weekends. Vote – 4-0-0, motion carried.

Discussion Item – Planning & Zoning Fees

Mayor Kinnaird stated “we had a discussion about these annexation fees earlier on, but... and I’d like to bring this back up because it occurs to me that our Staff is already committing time to “what if” scenarios. And I’ll be honest with you, anybody that comes in here whether they’re building one house or two hundred houses, in most cases it’s a business endeavor. That they’re selling a house to somebody else and so they’re doing something for their business and I think that we need to recognize that and charge a reasonable amount of money to recover the investment in time, and printing, and copying, and stuff that we do to accommodate someone’s business requests of the Town. I know if it goes thru you may get some additional property tax or impact fees and stuff like that, but in the interim

time there's been a lot of sit downs in the last two years that I'm aware of where we spent a considerable amount of time... at least an hour and a half to two hours every time you sit down to talk to them. So, I think that it would be in our best interest to try to recover some of that cost." They then reviewed what other municipalities are charging (see attached). And they discussed different scenarios, options.

The Mayor said "what I would like to do is just get permission from the Board, just a consensus, to go ahead and have Jim look into this a little bit deeper and talk to Chris again about it and come up with some kind of proposal that we can discuss logically." The Board agreed to have Jim talk to Chris and anyone else he feels who has input in it and get a realistic figure that he feels comfortable with and they'll come back to have a discussion about it sometime in the future, for both the preliminary site plan review fees and the annexation fees.

FY19 Budget Workshop

Mayor Kinnaird said "we are going to have our FY19 Budget Workshop again. As always we'll be discussing it with Staff and between ourselves up here, there will be no public input. There will be a public hearing on the budget at a future date for residents who are more than welcome to come in and express their opinions on the budgets and what items are in there, but again this is a workshop session on the General Fund this evening."

Ms. Joyce stated "this is to review the General Fund and we have made recommended changes, as well as the Department Heads have gone back and have reviewed some of their line items, and then there are also some changes that I've made based on additional information that I have received since the last meeting, so all of those changes are on a separate handout." She proceeded to go over the changes (see attached). There was some discussion over these items and what has happened to the surplus revenues from the past. Next she reviewed the handout for the FY19 Capital Budget by Fund (see attached). After cutting some items from the General Fund Capital, there was some discussion of a tax increase. Mayor Kinnaird said "I'm going to go out on a ledge and I'm going to recommend that we advertise a 2 cent tax rate increase. And that'll cover us and then we can discuss it at some later date. If we advertise it and we don't have to adopt it... but I think in order to meet Linda's deadline we have to do something to give ourselves an option." Commissioner Burns and Hooper suggested it be advertised as a 3 cent increase to give them more of a buffer and then if they choose to they could drop it down to a 2 cent increase. Mayor Kinnaird asked Linda to advertise it at 3.

Commissioner Comments

Commissioner Hooper:

- Thanks to Exec. Gardner for the \$9,800 she put in the budget for carpeting at the Seniors Center. Now it's up to the County Council to okay that amount.
- Calendar of events for the Seniors Center: 1 p.m. tomorrow the Golden Tones Chorus from the Frederick Seniors Center will be performing. On Friday, 4/27 Ms. Williams from the Department of Aging will be there to discuss Senior Programs. May 1st from 9 a.m. – 1 p.m. will be Law Day for anyone with questions about Advanced Directives. May 5th there will be a dance with the Back Road Band from 5 – 8 p.m., admission by donation with food available and a 50/50 drawing for a fundraiser.

Commissioner Hamrick:

- Main Street Matinee at the Main Street Center 11 Water Street every 2nd & 4th Saturday from 2 – 4 p.m., Saturday, April 28th is “New in Town” and on May 12th “The Post”.
- Friday, April 27th at Weller UMC is the Teen Open Mic Night at 7 p.m.
- Saturday, April 28th is the Thurmont Business Showcase at the Events Center at Strafford Drive from 11 a.m. – 2 p.m.
- “Gateway to the Cure” Zumbathon will be held Sunday, May 6th from 2 – 4 p.m. at the American Legion led by Zumba instructor Kelly Brevard. All proceeds will go to the Patty Hurwitz Fund “Gateway to the Cure”.
- Main Street Art & Wine Stroll will be held Friday, May 11th from 5 – 8 p.m. with many new artists participating.
- 2018 Farmers Market season begins Saturday, June 2nd and will run every Saturday thru September from 9 a.m. – noon. If you are a vendor and are interested in a space contact Vickie Grinder at vgrinder@thurmontstaff.com . Also non-profits can participate in the Farmers Market for no charge with one weeks’ notice.

Commissioner Burns:

- The Thurmont Addiction Commission (TAC) had a speaker series here that was very well attended. It was really riveting to here two people who live in our community that are recovered addicts and what they went through. The next TAC meeting is May 10th at 7 p.m. “I invite everybody to come out and learn... I think TAC’s been a year old now and they’re doing some really great things. It’s pretty interesting to see they still have all the passion they had from a year ago and they’re excited to move forward.” “It’s about outreach and education to everybody to help you potentially see the signs and learn about this problem. And I’m proud of the whole Town, the Mayor and Board for supporting them and what we’re doing.”

Commissioner Hooper added that June 10th is the first concert with the Spires Brass Band at 6 p.m. at Memorial Park.

Jim Humerick:

- The speaker series for the TAC is May 17th.
- The paving and site work has been completed on Mantel Court. The base asphalt has been completed at Rouzer Court and residents have been notified that we will be in there Thursday and Friday to do the overlay to get that project completed.
- We are waiting on some County permits to get our ADA restroom taken care of at East End Park, but there are a few things that the contractor can do now and one of those was installing the new roof. The new roof was installed yesterday, so we’re inching along on that project as much as we can without permits.
- We did have a manhole installation take place last Wednesday on Moser Road, this was to accommodate the new Criswell projects, it was an all night project. The structure is in place, but there are still a few things they’ve got to do, but it won’t require a road closure like we did that night.

- This past Saturday was our 1st Annual "Green Fest" at the Thurmont Regional Library, it was a terrific success. Mr. Wilkins and I were in charge of the electronics recycling truck and we had quite a truckload of electronics that were taken into Frederick on Monday morning. Very successful event and many people were saying we can't wait until next year. My hat's certainly off to Cindy Poole and the rest of the Green Team for putting together a great program.
- During the "Green Fest" we were recognized for our 2nd consecutive "Tree City USA".
- As of right now, it could change because of weather, but as of right now we have the roadway striping for Moser Road scheduled for the end of this week.

Mayor Kinnaird:

- The Thurmont Lions Club sandwich sale starts this Saturday starting at 9 a.m. at Bell Hill Farm.
- Saturday from 8 a.m. – 12 p.m. at the Thurmont Police Department is the Community Shred Event. You are allowed up to 5 boxes of papers, bring 1 non-perishable food item for each box.
- There is a Spring Fling this Saturday from 2 – 6 p.m. at the First Baptist Church on Sunny Way here in Thurmont.
- The Petapalooza is in Frederick this weekend.
- A quick shout out to Vickie and her project, the Thurmont Restaurant Week, it was a great event.
- I was dismayed at not being able to attend the "Green Fest" ..., but I congratulate the Green Team for a successful event.

Public Comments

Dick Lee, 13 Jermae, "I've said this quite a few other times, we have to pay our bills and we want to operate in the black, we don't want to operate in the red. The question I have, is the \$75, is that going to just be for the cut-in or are we going to charge them for a cut-out and cut-in?" Mayor Kinnaird replied "that includes both of them". Mr. Lee went on "I would set the fee, look at it in a year and see if it's working. Both ways for how you want to set it up for people that need it and then for the abusers. And I would definitely review it, because you may want to go up or you may figure you're a little high, but I would definitely do what you do and compare it. And the second thing is the Zoning Fees, everybody it seems like has zoning fees and if we don't have them we're giving stuff away and that's not good. The only recommendation that I have... it was mentioned that if people back out at a certain time, I would, Jim when you look into this stuff, find out what these other municipalities are doing with people backing out, whether they reimburse them just to try to be fair. I was also going to recommend a tax increase, only because we need to pay for what we're getting."

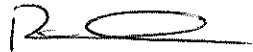
Closed Session to Discuss Personnel

Motion - Mayor Kinnaird said "I'll ask that we go into closed session this evening after the close of our regular meeting." He then read the Closed Session Statement into the meeting. Commissioner Hooper said "so moved". Commissioner Hamrick second. Vote – 4-0-0, motion carried.

Motion – Mayor Kinnaird then said "we will take a 5 minute break, so motion to adjourn". Commissioner Hamrick said "I make the motion." Vote – 4-0-0, motion carried.

Without further discussion the regular meeting adjourned at 9:07 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Robin Clem', with a stylized underline.

Robin Clem
Recording Secretary

TOWN MEETING
TUESDAY, APRIL 24, 2018

PLEASE SIGN IN

	NAME	ADDRESS
1	DICK LEE	13 JERMAE
2	Viktor H Krueber	Thurmont
3	Elliot Jones	42 Catocin Highlands
4	JAMES Wilkins	#1 Immanuel C
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Water/Sewer Reconnection Fees

Walkersville	\$100
Emmitsburg	\$100
Brunswick	\$75
Middletown	\$50 first infraction; \$100 second infraction within 12 month period; \$150 third infraction within 12 month period
Thurmont	\$6

Preliminary Site Plan Review Fees

Walkersville	\$350 + \$25 per acre + \$45 per lot
Emmitsburg	\$100 + \$15 per lot
Brunswick	\$1,000 + \$10 per unit (no other fees – this is for the entire site plan process)
Middletown	\$350 + \$50 per lot + \$300 consultation fee
Thurmont	Currently No Fee in Place

Annexation Fees

Walkersville	\$500 + \$20 per acre not to exceed \$5,000
Emmitsburg	Applicant pays for all legal fees, advertising, and engineering
Brunswick	\$1,500 + \$20 per acre
Middletown	\$1,000 + \$50 per acre + \$200 legal fee + \$200 advertising fee
Thurmont	Currently No Fee in Place

General Fund FY19 Draft Budget Changes

04/24/18

Revenues

(5,000)	Decrease	Colorfest Permits
16,972	Increase	Highway User Revenues
10,000	Increase	Local Income Tax
22,824	Increase	Tax Equity Payment - adjusted to actual amount
44,796	Increased Total Revenues	

Expenditures

10,000	Increase	Snow Removal Overtime
5,000	Increase	Parks and Recreation Summer Program Coordinator
1,800	Increase	Planning and Zoning OT- correct amount
5,000	Increase	Thurmont Addiction Commission donation
(16,650)	Decrease	Health Care Costs - based on actual FY19 costs
(1,000)	Decrease	PD Office Supplies
(2,000)	Decrease	PD Vehicle Expense
(1,500)	Decrease	PD Recruitment
(1,000)	Decrease	PD Materials and Supplies
(1,500)	Decrease	PD Training and Education
(1,000)	Decrease	Administration Town Hall Operating Materials and Supplies
(1,500)	Decrease	Streets Christmas Decorations
(7,000)	Decrease	Streets Signs
(3,500)	Decrease	Streets Traffic Control
(2,000)	Decrease	Parks and Recreation Operating Materials and Supplies
(1,500)	Decrease	Planning and Zoning Materials and Supplies
(1,075)	Decrease	EDC Traing and Education
(19,425)	Decreased Expenditures	

Town of Thurmont
FY 19 Capital Budget by Fund

1

General Fund Capital

Public Safety

Vehicle Lease	3 vehicles, 1st year payment	30,000
Vehicle Equipment	MDT, lights, siren, utility box	21,000
	Outfit new vehicles	
K-9	New Animal	10,000
In Car Cameras & Mobile Data		
Terminal	For 2 new vehicles	20,000
		<hr/> 81,000

Streets and Roads

Frederick Road Bridge Repairs	Per inspection report	30,000
Streets Paving	Streets to be determined after assessment	165,000
Gateway Signs	2 signs and installation	31,000
		<hr/> 226,000

Parks and Recreation

Tree Program	Community Park tree removal, stump grinding	33,000
New Pavilion	Community Park	36,000
Mowing Tractor	Tim getting bids (current mower 11 yrs. old)	19,000
PW restroom and shower	Estimated	88,000
		<hr/> 176,000

Total General Fund	\$ 483,000
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Electric Fund Capital

Meters - Inventory	Residential Radio Reads- 960 meters @\$63.50 each	61,000
Handheld Meter Readers	Electric Fund shared cost to replace 4 current readers that do not support new R-400 meter.	10,700
Truck	Replace Truck #904 (2006)	40,000
Capital Savings Addition	Engineering for relocation of Main Street Substation	30,000
Capital Savings Addition	Additional funds for small bucket truck	24,000
		<hr/>

Total Electric Fund	\$ 165,700
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**Town of Thurmont
FY 19 Capital Budget by Fund**

2

Water Fund Capital

Handheld Meter Readers	Water Fund shared cost to replace 4 current meter readers that do not support new R-400 meter.	10,700
Commercial Meters	5- 2 RR Donnelly, 2 schools, 1 Orchard Hills	30,000
Chemical Feed Pumps		10,000
Meter Inventory	Regular Stock	7,500
Belt Clip Transciever	Used to pull data logs from meters	3,400
Total Water Fund		\$ 61,600

Waste Water Fund Capital

Handheld Meter Readers	Waste Water Fund shared cost to replace 4 current meter readers that do not support new R-400 meter.	10,700
Aeration Project Construction	Total cost \$820,000 (see funding summary below) *	94,736
Effluent Temperature Study	Per MDE (Study only)	30,000
Total Waste Water Fund		\$ 135,436

***Aeration Project Funding Summary**

Aeration Project	
Cost of project	820,000
MDE Grant	-459,000
FY18 Remaining Engineering Aeration Study	-53,200
FY 18 Remaining Capital Saving - Plant Equipn	-213,064
New Funding	94,736

Town of Thurmont Maryland
Fiscal Year 2018-2019 General Fund Draft Operating Budget
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General Fund	Year To Date at March 31, 2018	FY 18 Budget	Variance	% Budget Used	FY 19 Budget	Notes
Revenues						
Taxes						
Real Property Taxes	1,017,982.67	(1,504,355.00)	486,372.33	68.3%	1,526,062	CYTR 2841 form 2849 Decrease rate by .0008
Personal Property Taxes	104,879.67	(125,000.00)	20,120.33	84.3%	125,000	
Discount	(20,272.15)	20,000.00	272.15	101.1%	-20,000	FY17 (19,807) for early payment
Homeowners Credit	(1,302.21)	6,900.00	(5,597.79)	19.3%	-2,000	Adjustments throughout the year
Penalties and Interest Taxes	8,648.09	(5,000.00)	(3,648.09)	173.3%	1,000	
Total	1,109,936.07	(1,607,455.00)	497,518.93	69.3%	1,630,062	
Intergovernmental						
Amusement & Admission Tax	10,130.39	(14,000.00)	3,869.61	72.3%	14,000	need more information
Financial Corp.	996.02	(996.00)	(0.02)	100.0%	996	
Tax Equity	674,670.00	(899,560.00)	224,890.00	75.5%	899,560	County to provide amount mid-April
Income Tax	342,591.51	(678,000.00)	335,408.49	51.3%	740,000	Based on estimates and 3.6% overall increased distribution . Last year received \$731,892.
State Aid for Police Protection	52,036.50	(71,200.00)	19,163.50	73.3%	68,334	Per GOCCP office
Recycling Program	3,740.00	(7,500.00)	3,760.00	50.3%	8,000	Approximately \$2,000 per quarter
One Time Road Grant	163,985.67	0.00	(163,985.67)	0.0%	0	
Hotel Rental Tax	20,808.32	(17,800.00)	(3,008.32)	117.3%	30,000	Based on FY18 estimated from Fred. Co.
Highway User Revenue	26,671.50	(59,631.00)	32,959.50	45.5%	77,883	Additional supplemental funding
Traders Licenses	736.96	(10,000.00)	9,263.04	7.3%	11,000	FY17 \$11,000. Majority of revenue at year end
Total	1,296,366.87	(1,758,687.00)	462,320.13	54.3%	1,849,773	
Charges for Building						
Impact Fees Parks	14,000.00	0.00	(14,000.00)	0.0%	0	
Impact Fees Roads	21,000.00	0.00	(21,000.00)	0.0%	0	
Total	35,000.00	0.00	(35,000.00)	0.0%		
Contract Work						
Income Contract Work	4,707.30	(4,000.00)	(707.30)	118.3%	5,000	Yard clean up, snow removal, code remediation
Total	4,707.30	(4,000.00)	(707.30)	118.3%	5,000	
Local Revenue						
Parking Meter Receipts	4,884.71	(9,000.00)	4,115.29	54.3%	9,000	
Event Fees	940.00	0.00	(940.00)	0.0%	1,000	\$1,000. Horse and Buggy rides
Community Garden Revenue	30.00	0.00	(30.00)	0.0%	300	Rental plots
Total	5,854.71	(9,000.00)	3,145.29	65.3%	10,300	

Town of Thurmont Maryland
Fiscal Year 2018-2019 General Fund Draft Operating Budget
April 24, 2018

General Fund	Year To Date at March 31, 2018	FY 18 Budget	Variance	% Budget Used	FY 19 Budget	Notes
General Fund						
Revenues						
Permits and Fines						
Community Park Rentals	2,000.00	(2,500.00)	500.00	80.0%	2,500	
Colorfest Permits	71,180.00	(37,000.00)	(34,180.00)	192.0%	65,000	To be offset by expenses
Fines	1,560.00	(3,500.00)	1,940.00	45.0%	2,500	
Local Licenses	5.00	(100.00)	95.00	5.0%	100	
Zoning Permits	3,060.00	(2,500.00)	(560.00)	122.0%	6,000	Projected increase permits revenue
Total	77,805.00	(45,600.00)	(32,205.00)	171.0%	76,100	
Other Revenue						
Rental Income 109 Water Street	7,290.00	0.00	(7,290.00)	79.0%	9,720	
Rent from Other Funds	0.00	(46,740.00)	46,740.00	0.0%	37,560	
Finance Charges -PPT	774.48	0.00	(774.48)	0.0%	1,000	
Interest Income	0.00	(3,500.00)	3,500.00	0.0%	1,000	interest income waived in lieu of zero service charges
Income from Confiscations	4,380.00	0.00	(4,380.00)	0.0%	0	
Cable TV Franchise	57,676.51	(61,000.00)	3,323.49	95.0%	58,000	Researching why this is lower
Miscellaneous Revenue	5,971.82	0.00	(5,971.82)	0.0%	1,000	this year is write off of GP bank rec.
Insurance Proceeds	0.00	0.00	0.00	0.0%	0	
Sale of Assets	501.99	0.00	(501.99)	0.0%	0	
Event Donations	1,085.49	(5,000.00)	3,914.51	22.0%	5,000	Misc. event Donations
Thurmont Business Bucks	(42.64)	0.00	42.64	0.0%	0	
Total	77,637.65	(116,240.00)	38,602.35	67.0%	113,280	
Other Revenue						
Use of Prior Year's Fund Balance	0.00	0.00	0.00	0.0%	0	
Total	0.00	0.00	0.00	0.0%	0	
Grants						
State Grants	381,337.36	0.00	(381,337.36)	0.0%	0	
Federal Grants	0.00	0.00	0.00	0.0%	0	
Police Grants	2,526.21	(2,000.00)	(526.21)	126.0%	2,500	State and County grants
Miscellaneous Grants	100,000.00	(5,000.00)	(95,000.00)	2000.0%	5,000	
Total	483,863.57	(7,000.00)	(476,863.57)	6912.0%	7,500	
Total Revenues	3,091,171.17	(3,547,982.00)	456,810.83	87.0%	3,692,015	
						144,033.00

Town of Thurmont Maryland
Fiscal Year 2018-2019 General Fund Draft Operating Budget
April 24, 2018

<u>General Fund</u>						
	Year To Date at March 31, 2018	FY 18 Budget	Variance	% Budget Used	FY 19 Budget	Notes
<u>General Fund</u>						
<u>Expenditures</u>						
Mayor and Commissioners						
Salaries	16,500.06	22,000.00	(5,499.94)	75. %	22,000	
Election Expense	2,303.33	3,000.00	(696.67)	77. %	0	No Election
Convention Expense	(65.21)	4,000.00	(4,065.21)	(2. %)	4,000	
Total	18,738.18	29,000.00	(10,261.82)	65. %	26,000	
General Administrative Salaries						
Salaries	91,435.71	95,975.00	(4,539.29)	95. %	99,983	
Salaries GA Overtime	0.00	1,000.00	(1,000.00)	0. %	1,000	
Total	91,435.71	96,975.00	(5,539.29)	94. %	100,983	
Payroll Taxes						
Social Security Taxes	77,270.97	99,000.00	(21,729.03)	78. %	101,000	
Unemployment Taxes	3,910.52	2,000.00	1,910.52	196. %	4,000	
Total	81,181.49	101,000.00	(19,818.51)	80. %	105,000	
Employee Benefits						
Health Care	248,147.66	302,000.00	(53,852.34)	82. %	366,300	333,000 projected to year end plus 10% increase
Workers Comp. Ins.	15,301.02	35,600.00	(20,298.98)	43. %	39,160	10% Increase
Retirement - Employer Contributions	244,090.24	250,000.00	(5,909.76)	98. %	244,000	Using 19% increase
Total	507,538.92	587,600.00	(80,061.08)	86. %	649,460	
General Administrative						
Advertising	1,280.00	2,000.00	(720.00)	64. %	2,000	
Bad Debt Expense	0.00	2,000.00	(2,000.00)	0. %	2,000	
Bank Fees	3,179.48	0.00	3,179.48	0. %	4,000	Payroll Processing Fees
Collection Expense	0.00	1,000.00	(1,000.00)	0. %	1,000	
Contributions	27,450.00	58,000.00	(30,550.00)	47. %	58,000	same as last years amount
Thurmont Addition Commission					5,000	New Funding
Dues and Subscriptions	7,133.31	8,000.00	(866.69)	89. %	8,000	MML Dues \$6,400.
Senior Tax Credit	1,191.80	3,000.00	(1,808.20)	40. %	3,000	
Office Supplies & Expense	46,579.39	88,500.00	(41,920.61)	53. %	73,000	Previously charged exp. - now have line items Halloween in the Park, Think Pink, Holiday
Special Events	5,352.18	42,000.00	(36,647.82)	107. %	5,000	decorating
Total	92,166.16	204,500.00	(112,333.84)	55. %	161,000	

Town of Thurmont Maryland
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<u>General Fund</u>	Year To Date at March 31, 2018	FY 18 Budget	Variance	% Budget Used	FY 19 Budget	Notes
<u>Professional Fees</u>						
Audit	8,988.75	23,500.00	(14,511.25)	38.%	10,000	
Engineering	0.00	0.00	0.00	0.%	0	
Legal	20,741.35	15,000.00	5,741.35	138.%	15,000	
Professional Services	19,029.43	25,000.00	(5,970.57)	76.%	25,000	
Total	48,759.53	63,500.00	(14,740.47)	77.%	50,000	
<u>General Fund</u>						
<u>Expenditures</u>						
<u>General Expense</u>						
Insurance	40,127.42	41,475.00	(1,347.58)	97.%	43,549	Budgeted 5% increase
Town Buildings Utilities	12,080.65	7,560.00	4,520.65	160.%	11,500	Utilities \$7,000 to 3/31, \$3,700. Phone
General Admin. Telephone	209.16	0.00	209.16	0.%	6,000	new line item - land and wireless
Town Hall Operating M & S	800.69	4,000.00	(3,199.31)	5.%	2,000	
Senior Center Building R&M	677.51	1,000.00	(322.49)	80.%	1,000	FY18 Gutters
Senior Center Contractual	4,762.60	1,000.00	3,762.60	68.%	1,000	Exterminating, Fire Extinguishers
Town Buildings R&M	1,465.06	3,000.00	(1,534.94)	159.%	4,800	Building Janitorial - costs will increase by 19%
Training and Education	200.09	3,000.00	(2,799.91)	49.%	2,000	Moved \$1,000 to Streets
Travel Expense	0.00	0.00	0.00	0.%	1,000	Travel only
Employee Relations	5,367.13	14,100.00	(8,732.87)	38.%	14,500	Employee relations and bonuses
Total	65,690.31	75,135.00	(9,444.69)	87.%	87,349	
<u>Other Expense</u>						
Interest Paid-Bond	10,606.78	18,094.00	(7,487.22)	59.%	14,788	
Debt Service	25,204.29	185,205.00	(160,000.71)	14.%	198,518	
Total	35,811.07	203,299.00	(167,487.93)	18.%	213,306	

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General Fund	Year To Date at March 31, 2018	FY 18 Budget	Variance	% Budget Used	FY 19 Budget	Notes
Highways and Streets						
Salaries						
General Salary Expense	133,653.81	159,873.00	(26,219.19)	84. %	169,624	
Overtime	8,811.09	5,000.00	3,811.09	176. %	6,000	
Snow Removal	10,241.80	23,000.00	(12,758.20)	45. %	23,000	
Overtime Snow Removal	8,574.26	10,000.00	(1,425.74)	86. %	20,000	Increase from \$10,000 to \$20,000 per BOC
Total	161,280.96	197,873.00	(36,592.04)	82. %	218,624	
General Repairs - Equipment	4,302.63	5,000.00	(697.37)	86. %	7,000	
Sanitation	100,616.00	138,000.00	(37,384.00)	73. %	138,000	3rd year of our contract - no change
Tipping Fees	91,431.22	120,000.00	(28,568.78)	76. %	120,000	
R & M Streets and Alleys	765.47	20,000.00	(19,234.53)	4. %	36,000	Continued patching & paving, \$6,000 line painting
Operating Materials and Supplies	5,617.94	6,000.00	(382.06)	94. %	8,000	
Christmas Decorations	2,259.85	2,500.00	(240.15)	90. %	1,000	
Snow Removal & Salt Supplies	1,027.04	20,000.00	(18,972.96)	5. %	20,000	
Storm Water Management	0.00	1,000.00	(1,000.00)	0. %	1,000	
Street Lighting	43,868.59	55,000.00	(11,131.41)	80. %	55,000	
Street Signs	8,560.46	8,000.00	560.46	107. %	8,000	
Employee Relations	186.82	1,000.00	(813.18)	19. %	1,000	
			0.00		1,000	New Line Item
			0.00			
Traffic Control	2,920.46	5,500.00	(2,579.54)	53. %	2,000	
Vehicle R&M	6,046.06	20,000.00	(13,953.94)	30. %	15,000	
Vehicle Fuel Expense	9,104.92	7,000.00	2,104.92	130. %	10,000	Increased fuel costs
Total Highway & Streets	437,988.42	606,873.00	(168,884.58)	72. %	641,624	

Town of Thurmont Maryland

General Fund

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General Fund	Year To Date at March 31, 2018	FY 18 Budget	Variance	% Budget Used	FY 19 Budget	Notes
General Fund						
Expenditures						
Parks and Recreation						
Salaries	49,749.51	92,460.00	(42,710.49)	54.%	95,871	
General Salary Expense	1,430.19	9,000.00	(7,569.81)	16.%	9,000	
Overtime	51,179.70	101,460.00	(50,280.30)	50.%	104,871	
Total			0.00			
Community Park	9,031.42	5,000.00	4,031.42	181.%	5,000	
East End Recreation Center	1,164.55	5,000.00	(3,835.45)	23.%	3,000	janitorial supplies and misc. no portables
Eyler Road Park	8,458.87	8,000.00	458.87	106.%	8,000	
Memorial Park	487.23	5,000.00	(4,512.77)	10.%	3,000	minor expenses
Trolley Trail	123.97	2,000.00	(1,876.03)	6.%	0	no longer needed- expenses charged to general
Operating Materials and Supplies	4,188.04	8,000.00	(3,811.96)	52.%	10,000	increased -elimination of Trolley Trail Expenses
Mowing	25,742.96	50,000.00	(24,257.04)	51.%	75,000	New Contract
Community Gardens	309.08	1,000.00	(690.92)	31.%	1,000	
General Repairs and Maintenance	10,129.86	6,000.00	4,129.86	169.%	8,000	mid year budget amendment moved from special
Colorfest Expenses	46,698.19	0.00	46,698.19	126.%	52,000	events
Summer Program Coordinator					5,000	New Summer Program
Total Parks & Recreation	157,513.87	191,460.00	(33,946.13)	69.%	274,871	

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<u>General Fund</u>	<u>Year To Date at March 31, 2018</u>	<u>FY 18 Budget</u>	<u>Variance</u>	<u>% Budget Used</u>	<u>FY 19 Budget</u>	<u>Notes</u>
<u>General Fund</u>						
<u>Expenditures</u>						
Planning and Zoning						
Salaries	48,291.73	63,472.00	(15,180.27)	76. %	66,986	
PZ Salaries Overtime	1,807.85	200.00	1,607.85	904. %	2,000	
Professional Fees	0.00	2,000.00	(2,000.00)	0. %	4,000	Professional fees related to new development
Training and Education	0.00	500.00	(500.00)	0. %	500	
Town Planner	24,709.88	33,500.00	(8,790.12)	74. %	48,900	Increased contract price
Materials and Supplies	808.80	3,000.00	(2,191.20)	27. %	1,500	Zoning Map brochures
Advertising	512.00	2,000.00	(1,488.00)	26. %	2,000	
Code Remediation Expense	1,050.00	0.00	1,050.00	0. %	2,000	Offset by payments recorded as revenue
Total	77,180.26	104,672.00	(27,491.74)	74. %	127,886	
<u>Economic Development</u>						
Salaries	32,799.04	41,205.00	(8,405.96)	80. %	42,025	
Salaries OT	7,567.07	4,100.00	3,467.07	185. %	5,000	
Training, Education and Meetings	827.43	2,075.00	(1,247.57)	40. %	1,000	Business Showcase advertising, plaques, promotions
Special Events	575.00	1,500.00	(925.00)	38. %	2,000	
Donation and Contributions	1,000.00	1,000.00	0.00	100. %	1,000	
Promotions and Marketing	14,116.41	13,900.00	216.41	102. %	14,000	This included the hotel tax expenses in FY 17- now a new line item
EDC Operating Materials and Supplies	1,282.44	3,500.00	(2,217.56)	37. %	4,000	All in one copier, printer, fax for Main St Center, building R&M
Hotel Tax Expenses	12,868.75	0.00	12,868.75	0. %	30,000	New line item - to track expenses related to revenue
Miscellaneous Professional Fees	0.00	1,000.00	(1,000.00)	0. %	0	FY18 was a need assessment study
Total	71,036.14	68,280.00	2,756.14	104. %	99,025	
<u>Depreciation & Amortization</u>						
General Admin. - Capital Expense	14,900.00	30,000.00	(15,100.00)	50. %		
Streets - Construction in Progress	198,967.80	20,000.00	178,967.80	995. %		
Streets - Capital Expense	228,003.00	213,000.00	15,003.00	107. %		
Public Safety - Construction in Progress	0.00	0.00	0.00	0. %		
Public Safety - Capital Expense	16,598.62	37,000.00	(20,401.38)	45. %		
Parks - Construction in Progress	406,562.36	0.00	406,562.36	0. %		
Parks - Capital Expense	25,410.65	1,000.00	24,410.65	2541. %		
Depreciation Expense	0.00	0.00	0.00	0. %		
Total	890,442.43	301,000.00	589,442.43	296. %	0	

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General Fund						
	Year To Date at March 31, 2018	FY 18 Budget	Variance	% Budget Used	FY 19 Budget	Notes
Total Expenditures	3,351,223.97	3,746,854.00	(395,630.03)	131. %	3,648,705	(98,149.06)
Revenue over/under Expenditures	(260,052.80)	(198,872.00)	(61,180.80)		43,310	

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	Year To Date at March 31, 2017	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
Water Fund						
Revenues						
Charges for Service						
Water Service Fees	680,815.93	238,184.07	74.4%	(919,000.00)	924,260	
Re-Connection Charges	522.00	(522.00)	0.0%	0.00	300	
Total	681,337.93	237,662.07	74.4%	(919,000.00)	924,560	
Charges for Building						
Impact Fees Water	42,890.00	(42,890.00)	0.0%	0.00	0	
Connection Charges	32,500.00	(32,500.00)	0.0%	0.00	0	
Total	75,390.00	(75,390.00)	0.0%	0.00	0	
Contract Work						
Lease Income	27,163.87	6,336.13	81.1%	(33,500.00)	37,400	
Income Contract Work	0.00	0.00	0.0%	0.00	0	
Total	27,163.87	6,336.13	81.1%	(33,500.00)	37,400	
Miscellaneous Revenue						
Cash Over Or Short	0.00	0.00	0.0%	0.00	0	
Interest Income -Savings	3,288.88	(2,088.88)	274.4%	(1,200.00)	2,300	
Late Charges	5,456.00	3,044.00	64.4%	(8,500.00)	8,000	
Service Line Contract Royalties	1,704.39	(1,704.39)	0.0%	0.00	1,705 Annual Royalty- Utility Service Partners	
Sale of Assets	0.00	0.00	0.0%	0.00	0	
Total	10,449.27	(749.27)	108.4%	(9,700.00)	12,005	
Other Revenue						
Use of Prior Year's Fund Balance	0.00	0.00	0.0%	0.00	0	
Total	0.00	0.00	0.0%	0.00	0	
Grants						
State Grants	0.00	0.00	0.0%	0.00	0	
Federal Grants	0.00	0.00	0.0%	0.00	0	
Total	0.00	0.00	0.0%	0.00	0	
Total Revenues	794,341.07	167,858.93	83.4%	(962,200.00)	973,965	

Town of Thurmont
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	Year To Date at March 31, 2017	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
Water Fund						
Expenditures						
Salaries						
Commissioners	3,000.06	(999.94)	75.%	4,000.00	4,000	
Office	29,208.94	(9,478.06)	76.%	38,687.00	39,870	
General Salary Expense	135,303.60	(14,932.40)	91.%	150,236.00	157,817	
Overtime	18,508.42	(1,491.58)	93.%	20,000.00	20,000	
Total	186,021.02	(26,901.98)	88.%	212,923.00	221,687	
PR Taxes						
Payroll Taxes	13,908.17	(2,380.83)	85.%	16,289.00	17,735	
Unemployment Taxes	707.22	207.22	141.%	500.00	1,200	
Total	14,615.39	(2,173.61)	87.%	16,789.00	18,935	
Employee Benefits						
Health Care Costs	31,376.16	(17,331.84)	64.%	48,708.00	49,000 \$43,700. projected plus 10% increase	
Workers Comp. Insurance	9,472.06	(27.94)	100.%	9,500.00	10,450 10% Increase	
Retirement - Employer Contribution	33,088.22	(2,711.78)	92.%	35,800.00	39,000 Using 19%	
Total	73,936.44	(20,071.56)	79.%	94,008.00	98,450	
General Operating Expense						
Contractual Expense	2,606.66	(393.34)	87.%	3,000.00	3,000	
Electric - Utilities	38,750.50	(15,249.50)	72.%	54,000.00	54,000 \$39,000 at 3/23/2018	
Gasoline and Oil	3,376.81	(523.19)	87.%	3,900.00	4,500	
Vehicle R & M	1,140.54	(3,859.46)	23.%	5,000.00	3,000	
Water Tank Maintenance	28,318.23	(2,181.77)	93.%	30,500.00	30,500	
Training and Education	560.26	(939.74)	37.%	1,500.00	1,000	
Employee Relations	2,857.00	(643.00)	86.%	3,500.00	4,600	
Contributions	0.00	(15,000.00)	0.%	15,000.00	15,000	
Convention	(705.00)	(3,205.00)	(28.%)	2,500.00	2,500	
Total	76,905.00	(41,995.00)	62.%	118,900.00	118,100	

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	Year To Date at March 31, 2017	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
Water Fund						
Expenditures						
Material & Supplies						
Operating Materials and Supplies	6,461.43	(4,538.57)	59.%	11,000.00	18,000	Paving \$3,000., stone \$3,000
R&M - Distribution System	16,255.11	(5,744.89)	74.%	22,000.00	27,000	Water fountain \$750., 3 Fire Hydrants
Lab Testing and Supplies	7,425.00	(4,575.00)	62.%	12,000.00	15,000	
Treatment Plant Chemicals & Supplies	22,802.52	(10,197.48)	69.%	33,000.00	33,000	Salt tank repairs, storage tank replacement, hypo-drum pump, salt brine valve replacement, aqua matic valve rebuilt kits
Treatment Plant R & M	3,989.84	(3,510.16)	53.%	7,500.00	15,000	
Total	56,933.90	(28,566.10)	67.%	85,500.00	108,000	
Administrative Expenses						
Dues and Subscriptions	0.00	(1,000.00)	0.0%	1,000.00	1,000	
Advertising	160.00	(340.00)	32.0%	500.00	500	
Bank Fees	4,880.78	(2,119.22)	70.0%	7,000.00	7,000	
Office Expense	8,829.10	(6,170.90)	59.0%	15,000.00	14,500	
Telephone	5,597.08	(1,402.92)	80.0%	7,000.00	7,000	
Bad Debt Expense	0.00	(2,000.00)	0.0%	2,000.00	2,000	
Collection Expense	0.00	(1,000.00)	0.0%	1,000.00	1,000	
Insurance	14,191.75	191.75	101.0%	14,000.00	15,000	budgeted 5% increase
Total	33,658.71	(13,841.29)	71.0%	47,500.00	48,000	
Professional Fees						
Audit	2,397.00	(4,603.00)	34.0%	7,000.00	3,100	
Engineering	5,101.60	(29,898.40)	15.0%	35,000.00	10,000	water capacity study completed FY 18
Legal	0.00	(2,000.00)	0.0%	2,000.00	3,000	IT Management, Utility billing software
Professional Services	7,102.07	1,102.07	118.0%	6,000.00	9,000	maintenance
Total	14,600.67	(35,399.33)	29.0%	50,000.00	25,100	
Other Expense						
Interest Paid-Bond	11,443.30	(3,724.70)	75.0%	15,168.00	39,120	Includes interest only for N Church St. project, closing 2/2019
Interest Expense - Customer	0.00	0.00	0.0%	0.00	0	
Deposits	190,001.41	(0.59)	100.0%	190,002.00	169,735	
Debt Service	201,444.71	(3,725.29)	98.0%	205,170.00	208,855	
Total	201,444.71	(3,725.29)	98.0%	205,170.00	208,855	

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Water Fund	Year To Date at March 31, 2017	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
Expenditures						
Depreciation & Amortization						
Construction in Progress	43,036.12	(29,463.88)	59.%	72,500.00		
Capital Expenditures	2,787.70	(7,212.30)	28.%	10,000.00		
Depreciation Expense	0.00	0.00	0.%	0.00		
Total	45,823.82	(36,676.18)	56.%	82,500.00	0	
Total Expenditures	703,939.66	(209,350.34)	77.%	913,290.00	847,127	
Revenue over/under Expenditures	90,401.41	41,491.41		48,910.00	126,838	

Town of Thurmont
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	Year To Date at March 31, 2017	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
Wastewater Fund						
Revenues						
Charges for Service						
Sewer Service Fees	\$1,166,110.81	\$448,877.19	72.2%	(\$1,614,988.00)	1,580,826	
Re-Connection Charges	0.00	0.00	0.0%	0.00	0	
Total	1,166,110.81	448,877.19	72.2%	(1,614,988.00)	1,580,826	
Charges for Building						
Connection Fees	32,500.00	(\$32,500.00)	0.0%	0.00	0	
Impact Fees	34,350.00	(34,350.00)	0.0%	0.00	0	
Total	66,850.00	(66,850.00)	0.0%	0.00		
Miscellaneous Revenue						
Cash Over Or Short	0.00	\$0.00	0.0%	0.00	0	
Late Charges	8,502.85	\$4,497.15	65.2%	(13,000.00)	12,000	
Interest Income -Savings	424.75	\$775.25	35.2%	(1,200.00)	300	
Inter Fund Appropriation	0.00	\$0.00	0.0%	0.00	0	
Insurance Proceeds	0.00	0.00	0.0%	0.00	0	
Total	8,927.60	5,272.40	63.2%	(14,200.00)	12,300	
Other Revenue						
Sale of Assets	0.00	\$0.00	0.0%	0.00	0	
Use of Prior Yr. Fund Balance	0.00	0.00	0.0%	0.00	0	
Total	0.00	0.00	0.0%	0.00	0	
Grants						
State Grants	30,000.00	\$0.00	100.0%	(30,000.00)	30,000	
Federal Grants	0.00	0.00	0.0%	0.00	0	
Total	30,000.00	0.00	100.0%	(30,000.00)	30,000	
Total Revenues	1,271,888.41	387,299.59	77.2%	(1,659,188.00)	1,623,126	

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	Year To Date at March 31, 2017	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
Wastewater Fund						
Expenditures						
Salaries						
Commissioners	2,999.97	(\$1,000.03)	75.0%	4,000.00	4,000	
Office	15,660.90	(\$5,099.10)	75.0%	20,760.00	21,401	
General Plant Salaries	187,343.55	(\$28,435.45)	87.0%	215,779.00	226,680	
Overtime	20,849.22	849.22	104.0%	20,000.00	20,000	
Total	226,853.64	(\$3,685.36)	87.0%	260,539.00	272,081	
PR Taxes						
Payroll Taxes	16,859.50	(\$3,071.50)	85.0%	19,931.00	21,282	
Unemployment Taxes	681.63	181.63	136.0%	500.00	1,300	
Total	17,541.13	(2,889.87)	86.0%	20,431.00	22,582	
Employee Benefits						
Health Care Costs	47,257.40	(\$18,188.60)	72.0%	65,446.00	77,000	\$70,000 projected to YE plus 10% increase
Workers Comp. Insurance	6,557.58	\$57.58	101.0%	6,500.00	8,100	\$7,400 projected plus 10% Increase
Retirement - Employer Contribution	43,088.22	(1,911.78)	96.0%	45,000.00	46,799	Using 19%
Total	96,903.20	(20,042.80)	83.0%	116,946.00	131,899	
General Operating Expense						
Contractual	2,606.66	(\$6,043.34)	30.0%	8,650.00	8,650	
Operating Materials and Supplies						
Repairs - Equip., Pump and Meters	9,703.41	(\$2,296.59)	81.0%	12,000.00	12,000	
Electric	2,567.34	(\$2,432.66)	51.0%	5,000.00	5,000	
Gasoline & Oil	79,442.76	(\$30,557.24)	72.0%	110,000.00	110,000	
Vehicle R & M	3,021.89	(\$2,478.11)	55.0%	5,500.00	5,500	Backhoe repaired in FY 18 - \$4,951- should extend life
Sludge Hauling	8,044.22	\$3,744.22	187.0%	4,300.00	5,000	
Training and Education	42,359.10	(\$22,640.90)	65.0%	65,000.00	65,000	
PLC Repairs and Maintenance	210.26	(\$1,789.74)	11.0%	2,000.00	2,000	
Contributions	0.00	(\$7,500.00)	0.0%	7,500.00	7,500	
Employee Relations	0.00	(\$15,000.00)	0.0%	15,000.00	15,000	
Convention Expense	3,300.00	(\$700.00)	83.0%	4,000.00	3,300	
Total	151,255.64	(90,194.36)	61.0%	241,450.00	241,450	

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	Year To Date at March 31, 2017	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
Material & Supplies						
Treatment Plant Chemicals and Supplies	8,351.16	(\$16,648.84)	33.3%	25,000.00	25,000	
General Plant R & M	11,548.53	(\$28,451.47)	29.3%	40,000.00	40,000	
R & M Sewer & Service Line	3,895.05	(\$3,604.95)	52.2%	7,500.00	7,500	
Lab Testing	2,801.13	(\$5,298.87)	35.0%	8,100.00	8,100	
Total	26,595.87	(\$54,004.13)	33.3%	80,600.00	80,600	
Administrative Expenses						
Advertising	264.00	(\$236.00)	53.3%	500.00	1,000	
Dues and Subscriptions	0.00	(\$1,000.00)	0.0%	1,000.00	1,000	
Office Expense	9,862.84	(\$10,137.16)	49.3%	20,000.00	15,000	
Telephone	9,158.63	\$3,158.63	153.3%	6,000.00	6,000	
Bad Debt Expense	0.00	(\$2,000.00)	0.0%	2,000.00	2,000	
Collection Expense	0.00	\$0.00	0.0%	0.00	0	
Bank Fees	5,630.68	(\$1,369.32)	80.0%	7,000.00	7,000	
Insurance	29,522.75	2,522.75	109.3%	27,000.00	31,500	
Total	54,438.90	(\$9,061.10)	86.6%	63,500.00	63,500	
Professional Fees						
Audit	2,397.00	(\$1,603.00)	60.0%	4,000.00	3,100	
Engineering	562.50	(\$1,437.50)	28.0%	2,000.00	2,000	
Legal	0.00	(\$2,000.00)	0.0%	2,000.00	3,000	
Professional Services	9,378.81	2,378.81	134.4%	7,000.00	9,000	IT Management, Utility billing software maintenance
Total	12,338.31	(\$2,661.69)	82.2%	15,000.00	17,100	
Other Expense						
Admin. Fee-Bonds Payable	0.00	\$0.00	0.0%	0.00		
Interest Paid-Bond	101,452.90	\$7,281.90	108.3%	94,171.00		
Interest Paid	0.00	\$0.00	0.0%	0.00		Includes Interest only for N Church St. project, closing 2/2019
Debt Service	436,742.39	(76,999.61)	85.3%	513,742.00	506,247	Includes final Jet Vac Payment (\$77,000) to ourselves
Total	538,195.29	(\$69,717.71)	89.3%	607,913.00	629,567	

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	Year To Date at March 31, 2017	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
Wastewater Fund						
Expenditures						
Depreciation & Amortization						
Construction in Progress	37,087.69	\$5,262.69	117.0%	31,825.00		
Capital Expenditures	214,914.13	\$59,914.13	139.0%	155,000.00		
Depreciation Expense	0.00	0.00	0.0%	0.00		
Total	252,001.82	65,176.82	135.0%	186,825.00	0	
Total Expenditures	1,376,123.80	(217,080.20)	86.0%	1,593,204.00	1,458,779	
Revenue over/under Expenditures	(104,235.39)	(170,219.39)		65,984.00	164,347	

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	Year To Date at March 31, 2018	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
<u>Electric Fund</u>						
<u>Revenues</u>						
Charges for Service						
Residential Sales Class I	302,966.47	76,789.53	80.0%	(379,756.00)	246,263	All revenue calculations based on the
Commercial Sales (3&6)	501,632.56	166,945.44	75.0%	(668,578.00)	349,782	new retail rate effective with the June 1, 2018 billing
Industrial Sales (7&9)	596,545.45	170,274.55	78.0%	(766,820.00)	305,076	
Outdoor Sales	0.00	14,406.00	0.0%	(14,406.00)	12,473	
Residential Sales Class 4	1,099,337.67	366,091.33	75.0%	(1,465,429.00)	925,325	
Street Lighting	33,394.38	(4,174.38)	114.0%	(29,220.00)	17,181	
Fuel Adjustment Cost	2,734,048.69	352,651.31	89.0%	(3,086,700.00)	4,568,857	
Re-Connection Charges	120.00	(120.00)	0.0%	0.00	0	
Total	5,268,045.22	1,142,863.78	82.0%	(6,410,909.00)	6,424,957	
Charges for Building		0.00				
Electric Permits	0.00	0.00	0.0%	0.00	0	
Total	0.00	0.00	0.0%	0.00		
Contract Work						
Income Contract Work	0.00	0.00	0.0%	0.00	0	
Total	0.00	0.00	0.0%	0.00		
Miscellaneous Revenue						
Cash Over Or Short	0.00	0.00	0.0%	0.00	0	
Service Fees	0.00	0.00	0.0%	0.00	0	
Interest Income -Savings	2,321.40	(821.40)	155.0%	(1,500.00)	1,500	
Late Charges	14,960.87	2,039.13	88.0%	(17,000.00)	18,000	
Miscellaneous Revenue	1,482.02	(1,482.02)	0.0%	0.00	0	
Discounts - Environ. Service Charge	69.32	(69.32)	0.0%	0.00	0	
Sales Tax Allowance	813.42	(313.42)	163.0%	(500.00)	900	
Total	19,647.03	(647.03)	103.0%	(19,000.00)	20,400	

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Other Revenue						
Use of Prior Year's Fund Balance	0.00	0.00	0.0%	0.00	0	
Total	0.00	0.00	0.0%	0.00	0	
Grants						
State Grants	0.00	0.00	0.0%	0.00	0	
Federal Grants	0.00	0.00	0.0%	0.00	0	
Total	0.00	0.00	0.0%	0.00	0	
Total Revenues	5,287,692.25	1,142,216.75	82.0%	(6,429,909.00)	6,445,357	12,875,266

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	Year To Date at March 31, 2018	Variance	% Budget Used	FY 18 Budget	FY 19 Budget	Notes
<u>Electric Fund</u>						
<u>Expenditures</u>						
Salaries						
Commissioners	10,500.03	(3,499.97)	75.%	14,000.00	14,000	
Office	198,303.71	(73,046.29)	73.%	271,350.00	277,141	
General Salary Expense	161,253.40	(29,696.60)	84.%	190,950.00	191,674	
Overtime	4,909.03	(2,090.97)	70.%	7,000.00	7,000	
Total	374,966.17	(108,333.83)	79.%	483,300.00	489,816	
PR Taxes						
Payroll Taxes	28,145.94	(8,826.06)	76.%	36,972.00	38,472	
Unemployment Taxes	1,630.93	630.93	163.%	1,000.00	1,000	
Total	29,776.87	(8,195.13)	78.%	37,972.00	39,472	
Employee Benefits						
Health Care Costs	33,912.03	(38,087.97)	47.%	72,000.00	50,000	\$45,000 projected to YE- 10% increase
Workers Comp. Insurance	19,672.74	(127.26)	99.%	19,800.00	21,780	10% Increase
Retirement - Employer Contribution	84,588.22	(911.78)	99.%	85,500.00	90,000	Using 19%
Total	138,172.99	(39,127.01)	78.%	177,300.00	161,780	
<u>Electric Fund</u>						
<u>Expenditures</u>						
General Operating Expense						
Contractual	2,606.68	(393.32)	87.%	3,000.00	3,000	
Vehicle Repairs and Maint.	12,773.99	(7,226.01)	64.%	20,000.00	16,500	Added \$1,500 for lights for current trucks
Gasoline and Oil	7,320.85	(879.15)	89.%	8,200.00	9,000	
Convention	0.00	(4,000.00)	0.%	4,000.00	4,000	
Training and Education	60.25	(1,939.75)	3.%	2,000.00	2,000	High voltage training class
Utilities	7,969.13	(1,030.87)	89.%	9,000.00	11,000	\$8,000 at 3/23/2018
Employee Relations	6,093.83	(206.17)	6.%	6,300.00	7,400	
Total	36,824.73	(15,675.27)	59.%	52,500.00	52,900	

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Material & Supplies						
Operating Materials and Supplies	24,253.44	4,253.44	121.%	20,000.00	25,000	Replace current 12 year old locator \$1,100 Now includes SD Meyers transformer testing-
Main Line Transformers	7,964.29	4,964.29	265.%	3,000.00	8,000	\$4,300.
Equipment R & M	5,051.36	(948.64)	84.%	6,000.00	6,000	
Street Lighting Stock	15,544.81	(14,455.19)	52.%	30,000.00	30,000	
R & M - Distribution System	21,399.28	1,399.28	107.%	20,000.00	25,000	Includes ground protection mats -\$1,320
Meters Repairs and Maintenance	(525.00)	(7,525.00)	(8.%)	7,000.00	0	Now part of R&M Dist. System
Poles	850.26	(5,149.74)	14.%	6,000.00	6,000	
Total	74,538.44	(17,461.56)	81.%	92,000.00	100,000	
Administrative Expenses						
Advertising	384.00	(1,616.00)	19.%	2,000.00	2,000	
Bank Fees	19,014.55	(4,985.45)	79.%	24,000.00	24,000	
Bad Debt Expense	0.00	(2,000.00)	0.%	2,000.00	2,000	
Collection Expense	0.00	(1,000.00)	0.%	1,000.00	1,000	
Dues and Subscriptions	0.00	(1,000.00)	0.%	1,000.00	1,000	
Office Expense	18,169.23	(1,830.77)	91.%	20,000.00	20,000	
Rent in Lieu of Taxes	0.00	(36,000.00)	0.%	36,000.00	36,000	
Telephone	9,826.00	(3,834.00)	72.%	13,660.00	13,000	
Insurance	24,591.75	(5,408.25)	82.%	30,000.00	26,250	
Contributions	0.00	(15,000.00)	0.%	15,000.00	15,000	
Total	71,985.53	(72,674.47)	50.%	144,660.00	140,250	
Professional Fees						
Audit	6,192.25	(11,307.75)	35.%	17,500.00	7,800	
Engineering	46,877.92	6,877.92	117.%	40,000.00	45,000	
Legal	0.00	(15,000.00)	0.%	15,000.00	10,000	5% Increase
Professional Services	183,505.56	44,505.56	132.%	139,000.00	140,000	
Total	236,575.73	25,075.73	112.%	211,500.00	202,800	

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Electric Fund						
Expenditures						
Other Expense						
Purchased Power	3,200,293.49	(1,299,706.51)	71. %	4,500,000.00	4,667,466	
Interest Paid-Bonds	34,404.19	(32,286.81)	52. %	66,691.00	75,023	
Interest Paid - Customer Deposits	636.34	(363.66)	64. %	1,000.00	1,000	
Debt Service	172,863.82	(183,000.18)	49. %	355,864.00	279,676	
Total	3,408,197.84	(1,515,357.16)	69. %	4,923,555.00	5,023,165	
Depreciation & Amortization						
Construction in Progress	150,832.15	(56,167.85)	73. %	207,000.00		
Capital Expenditures	97,864.09	35,164.09	156. %	62,700.00		
Depreciation Expense	0.00	0.00	0. %	0.00		
Total	248,696.24	(21,003.76)	92. %	269,700.00	0	
Total Expenditures	4,619,734.54	(1,772,752.46)	72. %	6,392,487.00	6,210,183	
Revenue over/under Expenditures	667,957.71	630,535.71		37,422.00	235,174	